

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT		1. CONTRACT ID CODE		PAGE OF PAGES 1 13	
2. AMENDMENT/MODIFICATION NO. 0003		3. EFFECTIVE DATE 6/28/00		4. REQUISITION/PURCHASE REQ. NO.	
5. PROJECT NO. (If applicable)		6. ISSUED BY DEFENSE FINANCE AND ACCOUNTING SERVICE INTEGRATED CONTRACTING OFFICE 1931 JEFFERSON DAVIS HIGHWAY ARLINGTON, VA 22240 ATTN: MICHELLE HOLLEY (703) 602-4928 FAX (703) 602-8773		7. ADMINISTERED BY (If other than Item 6) SAME AS BLK #6	
8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State, and ZIP Code)		9A. AMENDMENT OF SOLICITATION NO. MDA220-00-Q-0019		9B. DATED (SEE ITEM 11) 5/26/00	
CODE		FACILITY CODE		10A. MODIFICATION OF CONTRACT/ORDER NO.	
				10B. DATED (SEE ITEM 13)	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☒ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☒ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter of telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGEMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

**13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS,
IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.**

<input checked="" type="checkbox"/>	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b)
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☐ is required to sign this document and return ____ copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

SOLICITATION NUMBER MDA220-00-Q-0019 FOR INFRASTRUCTURE SUPPORT IS HEREBY AMENDED AS FOLLOWS:

- Revisions to the BPA SOW (Sections 3.0/ 4.1.5/ 5.0/ 6.2/13.0/17.1/7.2 and 17.6)
- Revisions to the LOI (Section 5 and 11)
- Questions and Answers.

SEE ATTACHED PAGES 1 THROUGH 12

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type of print)		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or Print)	
		DENNIS E. SMILEY, CONTRACTING OFFICER	
15B. CONTRACT/OFFEROR	15C. DATE SIGNED	16B. UNITED STATES OF AMERICA	16C. DATE SIGNED
(Signature of person authorized to sign)		(Signature of Contracting Officer)	

CHANGES TO THE SOW AS FOLLOWS:**FIRST: CHANGE the following sentence in Section 3.0 – SCOPE, second sentence to read:**

The intended, but not limited, use of this BPA is for support of 1) Security; 2) Installation, maintenance and optimization of computer systems software; **3) management of LAN's and Production Control Support;** 4) Voice telecommunications; and 5) Technology Infrastructure Planning and Support.

SECOND: Change the following sentence in Section 4.1.5 – LABOR REPORTING SYSTEM (LRS) INPUTS, sentence to read:

The Contractor shall provide a copy of the hours to be input into the LRS by person (including name), labor category, date and hours worked.

THIRD: Change Section 5.0 - DELIVERABLES/DELIVERY SCHEDULE, to read:

SOW TASK#	CDRL#	TITLE	DID	DUE DATE
1	A001	Performance and Cost Report	DI-FNCL-80912	Monthly, on 10 th Workday
2	A002	Status Report	DI-MGMT-80368	Monthly, on 5 th Workday
3	A003	Progress Report	DI-ADMN-81313	Monthly, on 10 th Workday

FOURTH: CHANGE the first sentence in Section 6.2 – PERSONNEL EXPERTISE, to read:

The resume for Program Manager will be submitted with your proposal and approved prior to BPA award. The Project Manager resume will be submitted and approved at time of task order issuance.

FIFTH: CHANGE section 13.0 PERIOD OF PERFORMANCE to read:

“This BPA is for five years or expiration of the GSA Schedule, whichever is earlier.” This change is also made to Section 11 of the Letter of Instruction.

SIXTH: CHANGE section 17.1 (b) (5) to read “Technical Approach” in lieu of “Technical Proposal”.**SEVENTH: DELETE and REPLACE Section 17.2 – EVALUATION FACTORS, to read:**

The contractor's response to the RFQ must provide detailed information sufficient to enable an evaluation based on the best value criteria. The following four evaluation factors shall be used. **The following factors are listed in descending order of importance. All factors when combined are significantly more important than price/cost.**

- FACTOR 1: PAST PERFORMANCE – 5-page limitation
- FACTOR 2: PERSONNEL EXPERTISE – 5-page limitation
- FACTOR 3: MANAGEMENT PLAN – 5-page limitation
- FACTOR 4: TECHNICAL APPROACH (Management Transition Plan – 15 page Limitation)

EIGHT: CHANGE SECTION 17.6 – TECHNICAL APPROACH (MANAGEMENT TRANSITION PLAN), to read:

- 1) Management transition plan, within the technical approach, the Offeror shall demonstrate the technical approach that will be used to support transition of contractor support from one contractor to another.
 - (a) The Timeframe for transition from incumbent.
 - (b) Number of calendar days required for start-up (staffing of personnel).
 - (c) Method of obtaining functional knowledge and applicable timeframe.
 - (d) Proposed other direct cost (ODCs) as they relate to transition from incumbent.

- 2) Sample Task: The Offeror must demonstrate a clear understanding of the functional tasks (Tasks 1-6) to be accomplished, especially in providing the Infrastructure Services Organization (ISO) technical assistance to refine and enhance the level of technical sophistication of the centralized management of the enterprise-wide network. No transition plan is required for the sample task. For evaluation purposes the following Level of effort shall be used:

Project Manager: 960
Technical Writer: 1920
Sr. Network Engineer: 15,360
Network Engineer: 11,520
Software Specialist: 9,600
Hardware/Software Specialist: 5,760
Hardware Maintenance Tech: 1920

Sample Tasking Statement of Work (Attachment E) Entitled Enterprise-LAN Technical Assistant will be evaluated on Technical Approach. **See Section 17.6.**

NINE: CHANGE SECTION 5 – LETTER OF INSTRUCTION to read:

RFQ DUE DATE/TIME: JULY 10, 2000/2:00 PM EST

TEN: The attachment to the statement of work entitled “Evaluation Factors” is hereby deleted. The evaluation factors are as stated in the statement of work.

QUESTIONS AND ANSWERS AS FOLLOWS:

1. Is this going to be a multi-award BPA or only single award?

RESPONSE: Commerce Business Daily Announcement dated April 11, 2000 and Paragraph 4 of the Letter of Instruction states that the government reserves the right to issue multiple agreements.

2. On Page 18, Section 17.2 - It is not clear what you are requesting in response to the Sample Task (Attachment E). Section 17.2 states that the sample tasks will be evaluated on the Technical Approach. Section 17.6 states that the technical approach is not required for the sample task. Please clarify.

RESPONSE: See Revised Section 17.2 and 17.6 per this amendment.

3. Are we to include separate "Task and Cost Proposals" for the Sample Task that are outside of the Page counts given for Factor's 1-4? If yes, can you provide the level of effort associated with each Task area? There is no metrics, for example, on the number of "Help Desk" tickets processed so it is difficult to determine the level of staffing needed. If these metrics are not available, could the Gov't provide the staffing levels (to include FTE's by labor category) the Gov't would like the contractor to bid? If no, are we to include in our Technical Approach a discussion of how we would perform each of the Task Areas shown under Sample Task, Section 4, Scope? Since there is no evaluation criteria given for the Sample Task under Factor 4 (Technical Approach - Management Transition Plan), please provide further guidance for responding if these alternatives do not address what you are looking for in the way of a response.

RESPONSE: Yes, see question 1 above. Task proposal and cost proposal should be included in the respective volumes. Task proposal page limitation is 5 pages but is not included in the 15-page limitation.

4. Is there a preferred city/state to locate the Program Manager?

RESPONSE: No

5. Are all task requests going to be issued from the DFAS Arlington VA office or will DFAS Centers and Operational Locations (OPLOC) in the United States also be able to issue Task Requests directly to the Contractor?

RESPONSE: Yes, DFAS-ASO (HQ) Arlington, VA will issue all task orders.

6. Are the numbers of hours to be priced in Attachment D indicative of the Level of Effort to be funded each year in Task Orders or are these just for bidding purposes?

RESPONSE: No. These are estimated hours based on LOE derived from historical data for bidding purposes.

7. What percentage of work is expected to be done at the Contractor's location as opposed to Government facilities?

RESPONSE: See Paragraph 9.0 Place of Performance of Statement of Work Page 15.

8. Are there incumbent contractors currently performing all or part of this work now? What companies are being used and how many people do they have working?

RESPONSE: Yes, Unisys Corporation. See Attachment D for estimated hours. See Question 6 above.

9. On Page 19, Section 17.3, SubFactor 1, please define the requirements for "an overall list of contracts". Are you defining this list to be the list of the 5 references we must provide or are you looking for a larger list of contracts where we have supported similar requirements? If a larger list is needed, how many contracts are to be presented?

RESPONSE: Page 19, Per Statement of Work 17.3, Contractors shall provide an overall list of contracts consisting of 5 references.

10. In the Contractor Personnel Qualifications (Attachment B) some categories do not have "Duties" listed. Please provide these for the following categories: Telecommunications Specialist, Quality Assurance Specialist, Programmer/Systems Analyst, System Administrator, Software Specialist, Hardware Specialist; Hardware Maintenance Specialist, Hardware/Software Installation Technician; Wiring Installation Technician.

RESPONSE: These Labor categories are generic titles. The contractor should review the BPA SOW to determine the labor categories that you will propose for each task.

11. What is the minimum number of reference the government requires?

RESPONSE: See Question No. 9.

12. Sample Tasks - Are these provided as examples or does the government wish the Contractors to respond separately to these tasks? If the Government would like Contractors to incorporate the sample tasks, may we be provided additional pages for our technical/management sections to address all tasks?

RESPONSE: See Question No. 2 and 3 above.

13. The hours for the Program Manger are 7,993 and for the Project Manager are 2,706. It appears that the numbers may have been reversed. Please clarify.

RESPONSE: Yes, Attachment D should read Program Manager 2,706 and Project Manager 7,993 for each year.

14. Paragraph 2.0, Page 8 Statement of Work Objectives - Paragraph 2.0 states that the Government anticipates that all products and services on the Contractor's GSA Schedule will be available for a task order. Specific Government labor categories are shown in the Statement of Work with correlation to the Contractor's GSA Schedule and only those categories are shown in Attachment D. Should the Contractor assume that the Government wants only pricing information for those categories shown in Attachment D or does the Government want a discounting pricing schedule for all of the labor categories in the Contractor's GSA Schedule for future use?

RESPONSE: See BPA SOW Paragraph 6.2.2 Page 14 and Letter of Instruction Paragraph 8 Level of Effort. The Government requires all pricing for Attachment D. The vendor shall also provide a discount pricing structure for its GSA Schedule.

15. Paragraph 6.2, Page 13 Statement of Work, Personnel Expertise - Will the Program Manager and Project Manager be approved at the time of award and need to be resubmitted for approval with each task order?

RESPONSE: The Program Manager resume will be submitted with your proposal and approved at time of award of the BPA and the Project Manger will be submitted per each task order.

16. Paragraph 6.2.1, Page 14, and Attachment B Statement of Work, The Program Manager and Project Manager and Attachment B, Contractor Personnel Qualifications - SOW paragraph 6.2.1 and relevant paragraphs in Attachment B required the Program Manager and the Project Manager to meet both the experience and education requirements specified. No substitution of experience for formal education is specified for most labor categories, only formal education for experience. Would DFAS consider a uniform experience substitution for the formal education requirement in order to access a broader range of candidates with highly relevant experience?

RESPONSE: Yes.

17. Paragraph 6.2.2, Page 14 Statement of Work, General Experience - The reference to Attachment A is assumed to mean Attachment B. Is this correct?

RESPONSE: Yes, Attachment A should read Attachment B.

18. Paragraph 13.0, Page 16 Statement of Work, Period of Performance - What is the anticipated start date for the base year and each option period? If the start date is prior to 10/1/00 to allow for transition is the period prior to 10/1/00 separate or part of the base year/fiscal year?

RESPONSE: 10/1/00 is anticipated to begin the performance period of five years.

19. Paragraph 17.2, Page 18 Statement of Work, Evaluation Factors - SOW paragraph 17.2 states, "All factors when combined are approximately equal to cost or price." From this statement it is deduced that DFAS is not seeking best value, rather lowest qualified cost will win. Will best value be superior to lowest price in this final consensus ranking?

RESPONSE: See Seventh change above on this amendment. All factors when combined are significantly more important than price/cost.

20. Paragraph 17.3 Statement of Work, Past Performance/Experience - SubFactor 1 requires that the contractor "provide an overall list of contracts." Can the Government please define what this list should consist of? Also, the Government requires that the "contractor shall provide 5 contract reference for similar type equipment/services. The Government will evaluate at least three of the five references." Later in the same paragraph, under Subfactor1, the Government asks for a list of three references to be submitted. Which is correct?

RESPONSE: See Question No. 9.

21. Paragraph 17.4, Page 19 Statement of Work, Personnel Expertise - SOW paragraph 17.4 requires that Program Manager and Project Manager resumes be submitted. Do these resumes count against the five-page limitation specified for this evaluation factor that was specified in SOW paragraph 17.2?

RESPONSE: No and only the Program Manager resume is required with proposal. See question No. 15.

22. Paragraph 17.6 (2), Page 20 Statement of Work, Technical Approach (Management Transition Plan) - SOW paragraph 17.6 (2) states, "Sample task: not required for sample task." Does this mean that a Management Transition Plan is not required for the sample task? Would the Government please clarify what is required?

RESPONSE: See Question No. 2 and 3.

23. Attachment A, Page 21 and Paragraph 4.0, Paragraph 5.0 – Statement of Work Data Item Sequence Numbers/Titles and BPA Requirements and Deliverables/ Delivery Schedule - Attachment A references 16 CDRL requirements, the CDRL List shows three CDRLs, Section 4.0 refers to 4 CDRLs and Paragraph 5 lists the same three CDRLs as the DD Form 1423. There appears to be inconsistencies between these sections. Would the Government please provide clarification?

RESPONSE: Paragraph 5 refers to 3 CDRLs (A0001 – A0003) which are related to the overall BPA status reporting requirements. All other requirements are only potential submittals, depending on the T.O requirements. See Letter of Instruction Paragraph 7, by request DIDs for CDRLs A0001- A00016.

24. Attachment B, Page 47 and Attachment D, Page 63 Statement of Work, Contractor Personnel Qualifications and Estimated Hours Attachment - Attachment B lists 21 labor categories, however, Attachment D lists only 19 (Number 19 and 21 are omitted from Attachment D). Is this an intentional omission?

RESPONSE: Estimated hours for the other labor categories were derived from historical data. While we anticipate use of the 2 extra categories, the historical data reflects hours that are insignificantly low. See question No. 6 above.

25. Attachment B, Page 48 Statement of Work, Contractor Personnel Qualifications - The second paragraph states that the senior person on each task order will fulfill the duties normally performed by the Project Manager. Why would the senior person be required to fulfill the duties of the project manager if as stated I paragraph 4.1 page 11, a single project manager will be designated for each task order? As the senior person will have met the requirements of their applicable labor category, will they also have to meet the requirements of the project manager, i.e., education and experience?

RESPONSE: No, the senior person does not need to meet the requirements of the project manager.

26. Attachment B, Page 51 Statement of Work, Contractor personnel Qualifications - We assume that the requirements for the MCSE and CAN as stated for category number 6 are requirements for category number 5, Senior Network Engineer, even though they are not stated as such. Is this correct?

RESPONSE: No, it is for category number 6.

27. Attachment B, Page 52, paragraph 6 Statement of Work, Contractor Personnel Qualifications - In this paragraph, the acronym CNA stands for Certified Network Associate, however, the networking industry normally uses the acronym "CAN" for Novell Certified Network Administrator. Which of these is the correct certification? Additionally, is DFAS looking for this labor category to be a MCSE, Microsoft Certified Systems Engineer?

RESPONSE: CNA is the correct certification, Novell Certified Network Administrator.

28. Attachment B, Page 59 Statement of Work, Contractor Personnel Qualifications -This labor category description seems inconsistent. What is the requirement for this position?

RESPONSE: AIS Specialist requirements for this labor category is for the DC&PS Civilian Pay System – keep telecommunications lines open between all locations.

29. Attachment D, Page 63 Statement of Work, Estimated Hours - Of the 19 categories listed in Attachment D, all but two Number 13 and 15) have hours provided. Is this an intentional omission? What is the basis for the hours provided in that attachment? Will they be used for pricing evaluation purposes or contract ceilings? If the hours are to be utilized for evaluation purposes, will Attachment D be modified to include total columns? If the hours are to be utilized as contract ceilings, how will categories not included in those ceilings be added in the future at the task order level?

RESPONSE: See Question No. 6, 14, and 24.

30. Attachment D, Page 63 Statement of Work, Estimated Hours - The RFQ suggests one Program Manager for the overall BPA and multiple Project Managers to be assigned by task but the hours shown would suggest the reverse. The hours shown for the Program Manager (7993) and the hours shown for the Project Manger (2706) appear to be reversed. Is this correct?

RESPONSE: See Question No. 13

31. Attachment D, Page 63 Statement of Work, Estimated Hours - Is the Government expecting an annual estimate of travel and ODCs in this Attachment or, since ODCs and travel will be task order driven, is this a place it indicate the multiplier?

RESPONSE: Yes, See Letter of Instruction Paragraph 9 – Indicate multiplier in this field.

32. Attachment D, and Paragraph 17.4a, Page 19 Statement of Work, Estimated Hours and Personnel Expertise - Paragraph 17.4a requests that the correlation between the SOW labor categories and the Contractor's GSA Schedule labor categories are shown. Should correlation also be shown in Attachment D for better reference? Will the Government modify the Attachment D or may contractors modify the Attachment to add this reference for clarification?

RESPONSE: Yes, you can modify the attachment at D.

33. Attachment D, Page 63 and Paragraph 18, Page 20 Statement of Work, Estimated Hours Attachment and Price - Paragraph 18 states that the contractor will submit the proposal identifying the rates associated with their respective GSA Schedule and the proposed rates offered under the resultant BPA and requests the contractor to propose on-site and off-sites rates. Attachment D does not provide enough columns for contractors who have on-site and off-site GSA Schedules rates already in their Schedule. This would require additional columns to be added to the Attachment D. In addition, in order to provide multiple discounting as described in Paragraph 18, additional columns would also have to be added to Attachment D. Will the Government allow contractors to revise the Attachment in an Excel Spreadsheet format to allow for Contractor specific pricing schemes?

RESPONSE: See Question No. 32.

34. Does the DFAS anticipate awarding a single BPA or multiple BPAs? If multiple BPAs are expected, please provide a brief description of the Task Order award process.

RESPONSE: See Question No. 1, BPA call(s) will be competed.

35. Assumption – Task orders will be issued on either a firm fixed price (FFP) basis or time and materials (T&M) basis consistent with the contract type of the Information Technology (IT) Federal Supply Schedule (FSS). We also assume that the Performance and Cost Report (CDRL A001) is not applicable to FFP task orders since these tasks are based on acceptance of completed deliverables vice delivery of hours and payments are subject to the agreed-upon price of each accepted deliverable. Please confirm that these assumptions are correct.

RESPONSE: Yes, this is correct.

36. Please provide additional details concerning the Labor Reporting System (LRS) Inputs (SOW Section 4.1.5), including the process, the purpose, and the timeliness of providing these inputs. A concern is that entry into this system forces contractors into “double-entry” accounting since vendors are also inputting this data into our automated accounting system, which is our official record of time-charging. Any discrepancy between the two systems could result in a potential task audit for contractors. Furthermore, it appears that the information required in the LRS system is redundant to the Information included in the Performance and Cost Report. A request for removal of the requirement for LRS inputs in lieu of contractors completing the Performance and Cost Reports.

RESPONSE: LRS remains as part of the requirement.

37. SOW section 5.0 Deliverables/Delivery Schedule requires the Performance and Cost Report (CDRL A001) is submitted by the 5th working day of the month. Included in this report will be information concerning hours expended and funds expended. It will be difficult to provide accurate and complete information by the 5th day of the month, especially when subcontractor data must also be collected,

verified, and incorporated into this report. It has been contractors experience that processing reports by the 10th of the month allows sufficient time to prepare comprehensive reports with minimal discrepancies and requests that the Government consider revising the due date for CDRL A001 to the 10th working day of the month.

RESPONSE: Yes, this Amendment incorporates change.

38. SOW Section 15.0 Invoice Submission requires supporting documentation such as time sheets, etc., with invoice submission. Request that the Government waive this requirement for contractors with Government-approved accounting and purchasing systems.

RESPONSE: Paragraph 15.0 of Statement of Work – Invoice Submission remains unchanged.

39. SOW Section 17.2 Evaluation Factors indicates that offerors should propose a Technical Approach to the Sample Task entitled Enterprise-LAN Technical Assistance, but SOW Section 17.6 Technical Approach (Management Transition Plan) indicates that a Technical approach is NOT required for the Sample Task. Please clarify what is required of offerors in responding to the Sample Task? If a Sample Task Technical Approach is desired how will it be evaluated and will that be part of Factor 4.

RESPONSE: See Question No. 2 and 3.

40. SOW Section 17.4 Personnel Experiences requires that offerors correlate their firm's GSA Schedule categories to the solicitation's labor categories and provide the GSA Schedule description for each labor category. Many labor category descriptions will be more than a half page length, therefore, request the government waive the page limitation for the labor category descriptions.

RESPONSE: GSA schedule descriptions are not part of the page limitation for the proposal. See 17.2, page limitation is for resumes submitted for the Program and Project managers. The GSA Schedule could be submitted as an attachment. However, the contractor must still provide a description of labor categories from the GSA Schedule that correlate to our labor categories.

41. Attachment B – Contractor Personnel Qualification utilizes the term ADP (Automatic Data Processing_ vice IT (Information Technology) in the labor category descriptions. We intend to use out GSA 70 Information Technology Schedule as the base for our proposal offer for this BPA. Please advise is this is acceptable.

RESPONSE: Yes, this is acceptable under GSA Schedule 70.

42. The solicitation contains Attachments A, B, D, E and F. Please advise if Attachment C was omitted intentionally. If not, please provide a copy of this document for review.

RESPONSE: Attachment C is the DD Form 254, Security Clearance.

43. A contractor is considering proposing a Contractor Teaming Arrangement pursuant to the guidelines provided by GSA. Under these teaming provisions, GSA encourages Federal Supply Schedule Holders to respond together to provide total solutions for client requirements. Accordingly, our BPA proposal will incorporate the Team Member's GSA Schedule Contract, the unique labor categories and rates, and the proposed discounts to be offered under the BPA. We intend to provide two sets of Attachment D tables: one for (prime) Schedule categories/rates and an additional tables for Team Partner(s). Collectively, these sets of schedules would cover all solicitation categories and would also bring additional categories to be utilized on a task order basis. Please provide further guidance or instructions regarding the incorporation of Team Member Schedules into BPA proposals.

RESPONSE: Teaming arrangements are encouraged please provide GSA Schedule prices for prime and teaming partner. Also, provide 5 references (past performance) for the prime and teaming partner.

44. Please provide clarification for completion of the Rate Tables in Attachment D. Specifically, our Schedule Contract already includes off-site and on-site rates. What rate should we indicate in the column titled "GSA Rate"? Are offerors to include a BPA discounted rate in the columns entitled "Off-site and "On-Site"? We assume that offerors are not expected to add any cost estimate for "Travel" and "ODCs" since such costs could only be determined on a task order basis. Please advise if this assumption is correct.

RESPONSE: GSA rate to reflect rate without discount. See Question Nos. 31, 32 and 33.

45. Attachment D omitted some categories included in Attachment B, such as 19. Wiring Installation Technician, and 21. AIS Specialist. Please advise if this omission was intentional, and that offerors are not required to provide a rate for omitted categories.

RESPONSE: See Questions No. 6, 14, and 24.

46. Please advise the purpose of the hours provided by labor category in Attachment D. Are offerors expected to provide a total amount by multiplying the hour's times a rate? If so, how much should be applied to off-site and how much to on-site?

RESPONSE: See Question No. 6 and 44. If your schedule does not provide for on-site/off-site rates, apply your rates for these labor categories with applicable proposed discounts.

47. Program Managers typically have a lower level of effort than Project Managers. The estimated hours for Program manager is approximately 4 full-time equivalents (FTE) versus one FTE for the Project Manager. Please confirm that the estimated hours shown in Attachment D for the Program manager and the Project Manager are correct.

RESPONSE: See Question No. 13.

48. In Section 17.2, you set page limitation for Personnel Expertise as 5 pages. The GSA labor category description will exceed this limitation. Is it correct to assume that these descriptions exempt from the page count?

RESPONSE: See Question No. 40.

49. Appendix D of the solicitation lists hours for each labor category, a column for off-site rates, a column for on-site rates, and a column for our corresponding GSA Schedule rate. Neither this Appendix nor the instructions appear to request the extension of hour X rates. Is this correct? If not, should the hours be extended by on or offsite, or allocated to both onsite and offsite in some way?

RESPONSE: See Question Nos. 6, 10, and 14.

50. Paragraph 2.0 Objectives, states that "All products and services on the GSA contract are available for a task order." Also, the instructions in paragraph 6.2.2, General Experience, states "In addition to the General experience listed in each task order, these are only examples and should not limit access to other relevant labor categories under the GSA Schedule." This statement lead us to believe that we can propose labor categories other than those listed in Appendix D, for 19 labor categories. The solicitation has position descriptions for 21 labor categories.

RESPONSE: Yes that is correct. See Question No. 15 above.

51. Paragraph 17.4 states that the offeror must provide description from the GSA contract for each labor category in the SOW and correlates the categories to the RFP categories.

RESPONSE: See question Nos. 10, 14, 24, 29, 30, 32, 33, and 40 above.

52. Please clarify. Is the BPA limited to those categories in the solicitation?

RESPONSE: See Question No. 14 and 51.

53. For the 18 categories in Appendix D or the 21 categories given position descriptions? If other GSA Schedule categories can be proposed, what should be done regarding hours?

RESPONSE: See Question No. 14 and 51, also the government has the right to order all available supplies/services available on the offerors GSA schedule with an applicable pricing discount scheme.

54. Under proposal instructions, paragraph 17.4, it states that resumes for Program Manager and Project Manager shall be submitted. Paragraph 6.2, Personnel Expertise, states that some task orders may require resume approval prior to award. Attachment E, paragraph 13.0 states "The resumes shall be submitted to the COR..." We need to verify that ONLY the Program Manager and Project Manager resumes are required for submission with the BPA.

RESPONSE: See Question No. 15 above.

55. Paragraph 62.1 states "The Program manger and Project Manager must met both the experience and education requirements". Page 48 states "Program manger must meet both the experience and education requirements. For the remaining labor categories, substitutions of formal education for experience are described under each category.... The senior person on each task order will fill the duties normally performed by the Project manager." Most of the senior labor categories allow work experience as substitute for education and vice versa. Please clarify. If the senior person on the task is to perform project manager duties, why does the pricing tables in Appendix D include hours for the Project Manager?

RESPONSE: See Question No. 16 and 25.

56. Does this mean the senior person on each task order must have a college degree?

RESPONSE: See Question No. 25.

57. Paragraph 9.0, Place of Performance, We assume that any support services required at overseas DFAS locations (Europe and the Far East) and Japan are the TDY support only. Specifically, no on-going/long term support is anticipated for these locations which would require the development of a site rate specific for those locations. Is this assumption correct?

RESPONSE: No site rate, TDY only.

58. Paragraph 17.1 (b) appears to request a single volume, in original and three copies consisting of: (1) cover letter, (2) table of contents, (3) hard copy of GSA Schedule, (4) Past Performance, (5) Technical Proposal, (6) Personnel Expertise, (7) management Plan, and (8) Price. I did not see any reference/instruction requesting separate volume for typical technical price volumes. Is this assumption of a single volume correct?

RESPONSE: Yes. Provide separate price/cost volume.

59. Paragraph 17.2 Factor 1 states a 5-page limitation for Past Performance and Evaluation Factors and Section Criteria; Step No. 5 states a maximum of 3 pages. Please clarify page limitation for submission with the BPA.

RESPONSE: 5-page limitation.

60. Paragraph 17.0.b.3. Please clarify that all members of the bidding team, including subcontractors, are required to hold a current FSC group 70 Schedule. This is restrictive and prevents small business to be used as subcontractors.

RESPONSE: FAR Part 8 procedures.

61. Is the sample task to be included in the 15 page technical proposal or is there an additional page count for the sample task? If so what is the new page count and what is the evaluation criteria for that sample task, if any?

RESPONSE: See Question No. 3 above.

62. Could you please tell who the incumbent is and the anticipated dollar value of this opportunity?

RESPONSE: The incumbent Contractor is Unisys Corporation. Estimate is approximately \$3.4M per year.

63. Please confirm that the RFQ will be a single or multiple award effort?

RESPONSE: See Question No. 1 above.

64. Attachment D- "Off-Site" column is our discounted GSA off-site rate, "On-Site" column is our discounted GSA on-site rate. What is the "GSA Rate" column used for?

RESPONSE: See Question No. 44.

65. Are there any SB or SBD requirements?

RESPONSE: See Question No. 60.

66. Is there going to be any type of pre-proposal conference?

RESPONSE: No.

67. Who is/are the incumbents/ and when does their contract expire?

RESPONSE: See Question No. 62. Expiration September 2000.

68. Can you provide me a copy of the bidder list?

RESPONSE: Bidders list is not available due to posting of the RFQ on DFAS website. All schedule holders have an opportunity to review and propose on the RFQ.

69. Will award of the Blanket Purchase Agreement (BPA) be issued to multiple vendors or a single contractor? Is multiple awards are issued, will each contractor have the opportunity to bid on each Task Order solicitation? Will each contractor be required to bid?

RESPONSE: See Question No. 1 and 34 above.

70. If categories identified in the SOW are not currently offered on an individual contractor's Federal Supply Schedule, may substitution with similar/like SIN Labor Category Description be used provided that all other requirements of the task order are met?

RESPONSE: See Question No. 14 above.

71. The assumption is the terms and conditions of the Company's GSA Federal Supply Schedule will apply to Task Orders issued under the BPA. Please confirm or provide additional information.

RESPONSE: See Question No. 14 above.

72. Attachment B, Page 54, Page 55 and Page 56 Statement of Work, Contractor Personnel Qualifications – Given that the Telecommunications Analyst has requirements to be Certified Network Engineer (CNE) and MCSE, shouldn't the Telecommunications Specialist (number 9) and Senior Telecommunications Network Engineer (number 12) also have the same certifications even though it is not specified as such? In addition, we are assuming that on page 54 under Specialized Experience; it is a typographical error in the second sentence "may also include all center design" and should be "may also include call center design". Is this correct?

RESPONSE: No they do not require the same certification. Should read "may also include all center design"

73. What is the difference between A002 Status Report and A003 Progress Report?

RESPONSE: A002 Status Report – Documents the status of contractor effort towards achieving contract objectives. It identifies accomplishment to date and difficulties encountered, and compares the status achieved to planned goals and the sources expended. It is used by the Government to monitor and evaluate the contractor performance.

A003 Progress Report – Summarizes the status of studies conducted by the contractor during the reporting period, including theoretical studies conducted results of these studies, and how they apply to the project. This discussion shall be broken down by functional components in the same manner as is done on program charts or other reports required. The Statement of Work describes the Status Report but does not describe the Progress Report.

74. What is the historical breakout of staff quantity per site?

RESPONSE: a) Pensacola – 19 people; b) OPLOC's – Omaha - 1 person, Limestone - 1 person, San Antonio - 1 person, San Bernadine - 1 person, Pensacola - 1 person, Honolulu - 1 person, Dayton - 1 person, Seaside - 1 person, San Diego - 1 person; c) Cleveland - 22 people

75. Will the RFQ Due Date be extended?

RESPONSE: Yes, July 10, 2000/2:00 PM EST